



# OFFICE OF LICENSING AND MONITORING

## Child Placement Agency Report Summary

### Provider Information

Provider Organization	WIN Family Services, Inc.
Name of Chief Administrator	Alford Laws
Email of Chief Administrator	<a href="mailto:allaws@winfamilyservices.org">allaws@winfamilyservices.org</a>

### CPA Site Information

Name/Address	License Capacity	Total DHS Contract Limit	DHS Census	DJS Census	Other Census	License # Exp Date	Date of Site Inspection
10001 Derekwood Lane, Suite 201 Lanham, MD 20706	Unlimited	95	10	0	3 (DYRS)	#2081 02/13/2026	4/15/25
2502 West Northern Parkway, Baltimore, MD 21215	Unlimited		38	0	1	#102 02/13/2026	4/24/25
1709 Holaview Road, Dundalk, MD 21222	Unlimited		0	0	0	DHS000146 11/15/2025	4/24/25

Contracting Agency(s)	DYRS, DHS
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### Licensing Information

Licensing Agency	Maryland Department of Human Services
License Type	TFC
Type of Inspection	Quarterly
Current Status of License	<b>ACTIVE</b>


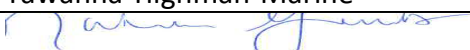
## COMAR Citations

(CAP = Corrective Action Plan)

	CPA Site	COMAR Citation	Comment	Citation Status (Resolved/CAP)
This Provider was cited for the listed COMAR violations which <b>MAY</b> present safety risks for children based on impact, scope, and frequency. These issues are either resolved or a corrective action plan has been implemented.	Lanham	Immunization[07.05.02.17A(3)pg.28]	One youth record was missing the documentation.	CAP
	Lanham and Baltimore	physical exam[07.05.02.17A(1)&(7)pg.28&29]	Two youth records were missing current examinations at the time of the review.	CAP
	Lanham and Baltimore	Dental/vision[07.05.02.17A(2)&(7)pg.28&29]	Two youth records were missing the required documentation.	CAP
	Lanham	Medical History[07.05.02.18D(6)pg.32]	One youth record was missing the required documentation.	CAP
	Lanham	Monitoring Visits (2x month)[07.02.21.08A(3)(5)pg.7]	Three youth records were missing the required documentation.	CAP
	Lanham	Admission /Intake[07.05.02.15Apgs.21]	One youth record was missing the required documentation at the time of the review.	CAP
	Lanham	CPS Clearance[07.05.02.11E(7)(b)pg.14]	One foster parent clearance was not clearly documented at the time of the review.	CAP
This Provider was cited for the listed COMAR violations which <b>DO NOT</b> present imminent safety risks for children based on impact, scope, and frequency.	Lanham and Baltimore	Foster Parent Progress Notes (Daily or wkly)[07.02.21.10D(3)pg.9]	Eight youth records were missing foster parent progress notes.	
	Lanham and Baltimore	Referral Information[07.02.21.07pg.6]	Two youth records were missing the required documentation.	
	Lanham and Baltimore	Con't Treatment Plan[7.02.21.08A2pg.7,07.02.21.11pgs.10]	Seven youth records were missing the required documentation.	

	Lanham and Baltimore	Initial Treatment Plan[07.02.21.08A1pgs.6&7]	Three youth records were missing the required documentation
	Lanham	Progress Notes[07.05.02.18D(9)pg. 32,07.02.21.10D(3)(4)pg9]	One youth was missing the required documentation.
	Lanham	Legal Records[07.05.02.18D(4)pg.31]	One youth record was missing the required documentation
	Baltimore	Annual performance Evaluations[07.05.01.13 A(5), 07.05.01.13 B(6)]	One staff record was missing the required documentation

### Office of Licensing and Monitoring Staff Information

Name	Role	Email	Date
 Tawanna Tilghman-Marine	Licensing Specialist	<a href="mailto:Tawanna.tilghmanmarine@maryland.gov">Tawanna.tilghmanmarine@maryland.gov</a>	5/8/2025
 Nalicia Goods	Acting Deputy Executive Director	<a href="mailto:nalicia.goods@maryland.gov">nalicia.goods@maryland.gov</a>	5/8/2025